



Formalities course
NL Patent Procedure
Change of Ownership

NL Patent Procedure + Change of Ownership

Objective

Working in patent administration is highly complicated due to the many (slightly) different procedures. Our courses aim at providing specific training at many aspects of these procedures to improve both knowledge and skills of the participant.

At the end of the course the participant will be able to file a NL application (by fax and/or electronic filing), invoke priority and deal with the most occurring issues for getting a filing date, and dealing with the formalities as well as the prosecution of the application procedure, validation of the EP patent in the Netherlands and the procedure for obtaining a Supplementary Protection Certificate (SPC). Furthermore the participant will be able to perform and monitor the main procedural steps during these phases.

Regarding the change of ownership attendants will understand IP rights as property, will be able to establish inventorship and ownership, and will learn what documents are required by the Dutch Patent Office, EPO and WIPO. The participant will obtain basic knowledge of the requirements for foreign countries (for example US, China, Japan). The participant will be able to record a change of name or ownership during the PCT International Phase, at the NL Patent Office and at the EPO. Furthermore the participant will learn how to deal with legalisation and notarisation of documents.

Who should attend?

Formalities Officers and other IP support staff, either from an industrial in-house IP department or from private practice, who wish to obtain in-depth knowledge on the NL patent procedure and changes of ownership issues. It is advisable that attendants have some experience in the field of patents.

Structure and approach

This module is the third in a series of comprehensive training courses for Formalities Officers. Other modules are:

- General Aspects Patents + Core EPC Procedures (3-day)
- PCT Procedures + Foreign Agents (3-day)
- Trademarks and Designs (1-day)

Our focus is to create insight and a thorough understanding of the several procedures. We not only explain what actions should be taken and when, but more importantly why they should be done and how. Our explanations follow the natural course of applications from filing to grant, so as to be consistent with the daily practice of Formalities Officers.

Additionally, issues during the preparation for filing and after grant are covered.

The information is communicated to participants by presentations using overhead sheets. To provide a background for all topics we use flow charts, law texts and official Forms and examples of correspondence from the NL Patent Office. Comprehension of the topics is tested by using exercises and cases.

Contents of this module

This module covers the NL Patent procedure from filing to grant. Also validation of a European patent in NL is discussed, as well as obtaining a Supplemental Protection Certificate (SPC). Furthermore, we explain issues regarding changes of ownership.

Topics included:

NL Introduction

- Relevant sources of information

NL Filing the patent application

- Right to the invention
- Where to file
- How to file (fax, online)

NL Time limits and Remedies

- Calculation of time limits
- Remedy system

NL Filing date requirements and examination

- Filing date: requirements
- Legal effect of filing date
- Filing date: examination, accordance of date
 - Indication that European patent is sought
 - Identification of applicant, contact information
 - Description + claim
 - Filing date & number, Office; Certified copy
- Missing parts - General

NL Formal requirements and examination

- Formal requirements, examination and remedies of defects:
 - Content of the application
 - Description, claims, abstract, drawings
 - Presentation application documents, physical requirements
 - Request-for-Grant
 - Designation of the inventor
 - Priority claim
 - Representation
 - Filing fee
- Requirements for further documents

NL search and search report

- Types of searches
- Request for search + search fee + time limit
- Defects in request for search
- Lack of unity / subject-matter to be searched unclear
- Contents of the search report, documents found in search
- Amendments allowed after receiving search report

NL publication

- When published?
- Contents and form publication
- NL Patent Register
- Types of publications
- Withdrawal application, technical preparations

NL grant

- When granted?
- Patent term and renewal fees
- Supplementary Protection Certificate (SPC)

NL validation of EP patent

- Requirements EPC, ROW, London Agreement
- Time limits and fees
- Defects
- Renewal fees

Changes of Ownership

- Ownership / inventorship
- Transfer of patent right
- Requirements for the Deed of Transfer
- Legalization of documents
- Registration of transfer at the EPO, WIPO and NL Patent Office
- Registration of change of name and/or address at the EPO, WIPO and NL Patent Office

Meet the tutors

The course will be given by Jelle Hoekstra and/or Johan van der Veer and/or Debby de Brouwer



- Jelle Hoekstra is a founding partner of DeltaPatents, and an experienced tutor. He is a contributor to the DeltaPatents' booklets "Questions and Answers for Paper D" and author of the book "Methodology for Paper C". He is also the author of the book "References to the European Patent Convention", refer to www.hoekstradoc.nl.



- Johan van der Veer has worked for more than 20 years in Intellectual Property, including ten years as a manager patent administration in multinational organizations. He so obtained a broad overview of in-house patent administrative procedures and procedures before patent offices worldwide. He is also Dutch and European Patent Attorney and a certified member of the Dutch Platform Formalities Officers.



- Debby de Brouwer has been working as a Formalities Officer in private practice since 2004 and has acquired in-depth knowledge over a broad spectrum of patent procedures. She passed the first Exam Formalities Officers in 2011 and is a certified member of the Dutch Platform Formalities Officers.

Training material

A comprehensive set of high quality, up-to-date training materials will be provided including:



- All overhead sheets used during the presentations.



- A comprehensive set of forms and official letters of the NL Patent Office



- Reading material like law texts.

Furthermore the training material consists of cases and questions (open and multiple choice).

Certificate

Each participant will be given a certificate of attendance.

Course language

The material for the NL Patent Procedure will be provided in Dutch, the material for the Changes of Ownership will be provided in English. Tuition will be in English (or Dutch if all participants agree).

Course Location and date

The course will be held on **3 April 2012** at the office of DeltaPatents, Fellenoord 370, 5611 ZL Eindhoven.

Registration and coffee: 9.00 am

Course hours: 9.30 am - 17.00 pm

Attendance limited to 20

This limitation will give participants the opportunity to thoroughly discuss all the issues covered by the course programme.

Registration

The price of this course is €357. Registration is possible ultimately until **19 March 2012**.

It is also possible to enrol for the full training program at once (8 course days), the price is €2.856.

Please note that priority will be given to candidates enrolling for the full training programme. The ultimate date of registration for the full programme is **14 November 2011**.

Members of the Dutch Platform Formalities Officers receive a reduction of 10 %.

Prices include tuition, course materials, refreshments and lunch. A registration fee of €60 is charged for each booking. For a company booking of several courses at the same time, only one administrative fee of €60 will be charged. All prices are exclusive of 19% VAT.

Please use the enclosed registration form to enrol and send it to us by email or fax.

Contact

For more information, please check the website of DeltaPatents (www.deltapatents.com) or contact our course department at DeltaPatents (FO-training@deltapatents.com).

European Intellectual Property Education Foundation

The course is offered by EIPPEF, European Intellectual Property Education Foundation. A member of the board of the Platform Formalities Officers also takes part in the board of EIPPEF. The Foundation decides on the programme and price-setting of the offered courses. DeltaPatents provides the contents of the courses, the course material and the organisation.

Registration Form Formalities course

NL Patent Procedure

Changes of Ownership (1-day course)

You may register by **FAX** +31 40 2366708
MAIL DeltaPatents B.V., Fellenoord 370, 5611 ZL Eindhoven, The Netherlands
WEBSITE www.deltapatents.com
E-MAIL FO-training@deltapatents.com
COURSE DATE AND LOCATION 3 April 2012.
DeltaPatents office, Fellenoord 370, 5611 ZL Eindhoven, The Netherlands.

name(s)	
company	
address	
postal code city	
country	
billing-address (if different)	
member of Platform FO	yes/no
purchase order	
tel no	
e-mail address	
register me for	<input checked="" type="radio"/> 1-day NL Patent Procedure + Changes of Ownership: 3 April 2012
<p>A registration fee of €60 is charged for each booking. If you register for all courses at the same time, only one administrative fee of €60 will be charged. For a company booking of several courses at the same time, only one administrative fee of €60 will be charged. All prices are exclusive of 19% VAT.</p>	

Cancellation policy: Cancellations must be received in writing at FO-training@deltapatents.com. For cancellations up to 3 weeks before the course starts, a full refund of the course fee less a cancellation fee of €100 or transfer to a different course is possible. Thereafter, up to 1 week before the course starts, a 50 % refund or a transfer at an additional charge of 25 % is offered. For cancellations beyond a week before the course starts, no refund will be given. In the event of circumstances beyond its control, over- or underbooking DeltaPatents reserves the right to alter programme, tutor, location and/or date, cancel any bookings not fully paid or cancel the course.

DeltaPatents - Fellenoord 370, NL-5611 ZL Eindhoven, Phone +31-40-7876030 - Fax +31-40-2366708 - FO-training@deltapatents.com